

# Crawley Borough Council

30 August 2011

Agenda for the **Licensing Committee** which will be held in Committee Room B, Town Hall, Crawley, on **Wednesday 7 September 2011** at **7.30pm**

Nightline Telephone No. (01293) 551636



**Head of Legal and Democratic Services**

Members: Councillors B McCrow (Chair), V Cumper (Vice Chair), B K Blake, N Boxall, B J Burgess, L R Gilroy, M G Jones, S Kaur, P K Lamb, J L Millar-Smith, C Oxlade, B J Quinn, D J Shreeves, K Trussell and K Williamson

## **EMERGENCY PROCEDURE FOR MEETINGS – FIRE**

Details of fire evacuation procedures will be circulated to Members and Visitors attending this meeting. Please familiarise yourself with these procedures and the location of fire exits. Thank you for your co-operation.

Please contact Mez Matthews (Legal and Democratic Services Division) if you have any queries regarding this agenda.

Telephone number: 01293 438920

Email: [mez.matthews@crawley.gov.uk](mailto:mez.matthews@crawley.gov.uk)

## **Business - Part A**

### **1. Minutes**

To approve as a correct record the minutes of the meeting of the Committee held on 8 June 2011 ([Enclosure A](#)).

**2. Apologies for Absence**

**3. Members' Disclosures of Interest**

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests which are Personal or Personal and Prejudicial, where appropriate.

**4. Approval of the Food Safety and Port Health Service Plan 2011-2012**

To consider report PES/33 of the Head of Planning and Environmental Services ([Enclosure B](#)).

**5. Approval of the Health and Safety & Licensing Service Plan 2011-2012**

To consider report PES/34 of the Head of Planning and Environmental Services ([Enclosure C](#)).

**6. Hackney Carriage Vehicles: Providing an Excellent Service for our Customers**

To consider report PES/42 of the Head of Planning and Environmental Services ([Enclosure D](#)).

**7. Supplemental Agenda**

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

Please note that Members requiring refreshments should contact Hayley Thorne on 01293 438625 no later than 48 hours before the meeting

**Please contact Legal and Democratic Services on 01293 438549 if you would like a translation of any part of this agenda or copies in Braille, large print, audio tape or computer disk. If you require information on how to get to the meeting by public transport please ring West Sussex Traveline number on 0870 6082608**